

Black Country and West Birmingham Joint Commissioning Committee (JCC)

Minutes of Meeting dated 19 November 2019

Members:

Dr Salma Reehana, Chair, Wolverhampton CCG (Chair)
Alastair McIntyre, Portfolio Director, Black Country and West Birmingham STP (part meeting)
Clare Hamilton, EA to Paul Maubach (note taker)
Dr Anand Rischie, Chair, Walsall CCG
Dr Ruth Edwards, Clinical Executive for Integrated Assurance, Dudley CCG
James Green, Chief Finance Office, Sandwell and West Birmingham CCG (part meeting)
Julie Jasper, Lay Member, Sandwell and West Birmingham CCG
Matt Hartland, Chief Finance and Operating Officer, Dudley CCG (part meeting)
Mike Abel, Lay Member, Walsall CCG
Peter Price, Lay Member Wolverhampton CCG
Ian Sykes, Chair Sandwell and West Birmingham CCG
Jayne Salter-Scott, Head of Communications, Sandwell and West Birmingham CCG
Sharon Liggins, Chief Operating Officer, Sandwell and West Birmingham CCG
Steven Marshall, Director of Strategy and Transformation and Deputy Accountable Officer, Wolverhampton CCG

Apologies:

David Hegarty, Chair, Dudley CCG
Dr Helen Hibbs, Accountable Officer Wolverhampton CCG
Helen Moseley, Lay Member Dudley CCG
Jonathan Fellows, STP Independent Chair
Laura Broster, Director of Communications, Dudley CCG
Paul Maubach, Accountable Officer for Black Country CCGs
Sally Roberts, Chief Nurse and Director of Quality, Wolverhampton CCG
Simon Collins, Specialised Commissioning, West Midlands

1. INTRODUCTION

- 1.1 Welcome and introductions as above.
- 1.2 Apologies noted as above.
- 1.3 No declarations of interest were made.
- 1.4 The minutes of 10 October 2019 were accepted as an accurate record of the meeting. The action log was reviewed and the action log has been updated accordingly.
- 1.5 Quoracy was queried as Paul Maubach was not in attendance as Accountable Officer. Steve Marshall advised that he is acting as AO for Wolverhampton until December therefore the meeting was quorate.

2. CLG UPDATE

- 2.1 This paper was accepted for information in the absence of Sally Roberts.

3. PERFORMANCE AND ASSURANCE RETURN

3.1 Alastair McIntyre provided the October performance report that went to the STP board for information. Alastair highlighted the main area for concern as Urgent & Emergency Care.

3.2 Julie Jasper queried that all four Trusts are failing the A&E targets

Action: Alastair McIntyre to circulate to JCC members the summary for the Black Country of the UEC actions in response to 'Pauline Philip and Dale Bywater letter' on UEC

3.3 Richard Beeken chairs the U&EC Care Board and also attend the regional board meeting monthly.

Action: Alastair McIntyre to provide a paper on how the U&EC Boards connect with the Place based AEDBs to provide the JCC with assurance that work is being done to share learning and meet the A&E treatment standard.

4. Place Based Commissioning Update

4.1 Ian Sykes provided an update on place based commissioning in Sandwell & West Birmingham. The CCG has agreed to second a programme manager for this work and Ian confirmed that the work is progressing.

4.2 The first board meeting of the two alliances will take place in December 2019.

FORMALLY DELEGATED AREAS

5. TRANSFORMING CARE PARTNERSHIP

5.1 Alastair McIntyre provided an update on TCP across the Black Country & West Birmingham. Alastair confirmed that they are currently eight over the agreed position for year end. Alastair asked that the document provided with the agenda is not to be shared as there is a typo error in it.

5.2 Alastair advised that TCP patient discharges have slowed down over the last quarter but external resource bought in to support this. There is also a programme director in place until the end of March.

Action: Alastair McIntyre to invite the provider to talk about TCP community service and also the new programme director to support this.

Action: Paul Maubach to confirm who is the TCP lead through to end of March 2020.

Action: Alastair McIntyre to breakdown TCP figures by CCGs

6. MENTAL HEALTH

6.1 Steve Marshall provided a paper to propose to change the contracting of mental health beds across the four areas to try and keep out of area bed costs in the Black Country & West Birmingham.

6.2 The proposal requires one contracting authority to work on behalf of the four CCGs ahead of contracting rounds.

Action: Steve Marshall to arrange for Mental Health proposal to be discussed at Governing Body development session on 4 December.

The following left the meeting to join a Long Term Plan STP finance call with NHSE/I

09.45 – Matt Hartland left the meeting

09.50 – James Green and Alastair McIntyre left the meeting

7. CCG TRANSITION BOARD

7.1 All will be in attendance at the transition board therefore an update was not required.

8. FEEDBACK FROM GOVERNING BODIES

8.1 All were provided assurance that the 111/999 transfer went very well and within 24 hours the service was meeting all their targets.

9. UPDATE FROM STP

9.1 No update provided in Jonathan Fellow's absence.

Action: Salma Reehana to ask Jonathan Fellows if he can attend the JCC to provide an update on the STP.

10. ITEMS FOR INFORMATION

10.1 NHSE/I slides for clinical leaders network were accepted for information only.

11. SUMMARY OF ACTIONS AND ANY OTHER BUSINESS

11.1 Meeting closed

12. Date of Next Meeting

Thursday 12 December 2019, 09:00-10:30, Board Room 2F, Kingston House, West Bromwich, B70 9LD

JCC Action Log

No.	Date	Action	Lead	Deadline	Status Update
160	11 July 2019	Sharon Sidhu to draft proposal for submission to each CCG Governing Body to recommend as a key principle policy position, that we seek to harmonise these policies across the Black Country and West Birmingham. Agreed that BCWB would join the existing SWB and BSOL group and look to greater involvement of Clinicians.	Sharon Sidhu	8 August 2019	Nothing further to update at present.
162	11 July 2019	A revised paper on the respiratory proposal (from Helen Ward) to each CCG GBs to seek investment and for approval.	Sharon Liggins	14 November 2019	Shared and taken through governance. To be kept on action log.
172	12 September 2019	The IUC team to be asked 'what the plan is for a primary care engagement strategy' <i>Anand Rischie happy to converse with IUC and West Midlands Ambulance Service regarding primary care engagement.</i>	Paul Maubach	14 November 2019	Verbal update required for next meeting. Action to be reallocated to Paul Maubach.
175	12 September 2019	26 week choice letter to be brought to attention of Elective Care Board	Neill Bucktin	14 November 2019	A workshop and follow up meeting have taken place in relation to this. Looking to focus on general surgery in the first instance, subject to confirmation that all providers will offer and receive patients. This should be confirmed by 8 November. Specific session to agree the Standard Operating Procedure – 18

No.	Date	Action	Lead	Deadline	Status Update
					November. Weekly (Friday) STP teleconference to take place to review capacity issues across the system commencing Friday 22 November.
178	10 October 2019	Mr Hastings to share SITREP information and to bring further updates to the JCC if there are major changes.	Mike Hastings	January 2020	Process has since been stood down until further notice (Likely Jan 2020)
179	14 November 2019	Alastair McIntyre to provide the summary of UEC actions in response to Pauline Philip and Dale Bywater letter on UEC	Alastair McIntyre	12 December 2019	Complete.  Winter Delivery Plan self assessment nov 2
180	14 November 2019	Alastair McIntyre to provide a paper on how the U&EC Boards connect to provide assurance that work is being done to provide A&E targets.	Alastair McIntyre	12 December 2019	
181	14 November 2019	Alastair McIntyre to invite the provider to talk about TCP community service and also the new programme director to support this.	Alastair McIntyre	12 December 2019	Confirmed Kathryn Hudson and Provider representative will attend to present on 12/12.
182	14 November 2019	Paul Maubach to confirm who is the TCP lead following Helen's departure in late November	Paul Maubach	12 December 2019	
183	14 November 2019	Alastair McIntyre to breakdown TCP figures by individual	Alastair McIntyre	12 December 2019	Will be part of presentation for action 181
184	14 November 2019	Steven Marshall to arrange for Mental Health proposal to be discussed at Governing Body development session on 4 December.	Steven Marshall	04 December 2019	Steven Marshall has liaised with Paul Maubach and is awaiting further information.
185	14 November 2019	Salma to ask Jonathan Fellows if he can attend the JCC to provide an update on the STP.	Salma Reehana	12 December 2019	